



*More than just a Garden Centre...*

## **Garden Centre Manager Langlands Leeds**

**Job Title**                      Store Manager (Langlands Leeds)

### **Main Duties and Responsibilities**

- To take a lead role in developing Langlands Leeds into a Garden Centre of Excellence
- To deliver exceptional standards of merchandising
- To be responsible for the day to day management of the Coffee Shop, Garden Centre and Farm Shop Teams
- To take an active role in recruiting new staff
- To develop the retail skills of the Coffee Shop, Garden Centre and Farm Shop Teams
- To be responsible for the development of both effective and efficient staff rotas
- To take a lead in ensuring high standards of security on site
- To be responsible for stock control, liaising with directors over stock levels and oversee the delivery of stock
- To take an active role in managing and implementing the Langlands health and safety policy and procedures.
- Corporate responsibility, to ensure full compliance with all Langlands policies and procedures within the designated areas of responsibility

The following list of duties and responsibilities is not meant to be exclusive. It should be taken as an indicator of the type and level of activity expected of this post. The list does not represent either priorities or frequency of tasks and should be regularly updated by the post holder in consultation with and agreement of the directors.

### **Please note**

This post is for a store manager, certain management functions are undertaken by the team at our head office in Shiptonthorpe including, but not restricted to, buying and ordering stock, management of the EPOS till system, marketing and developing the Langlands brand.